

NEVADA STATE BOARD OF ACCOUNTANCY

Minutes

March 23, 2007

An open meeting of the Nevada State Board of Accountancy was called to order at 9:30 A.M. by President, Kathy Zeller, on Friday, March 23, 2007 at First Independent Bank, 5335 Kietzke Lane, Second Floor Conference Room, Reno, Nevada.

Board Members Present:

Kathy L. Zeller, President  
Bonnie M. Houldsworth  
Patrick M. Thorne

Charles A. Morrison, Secretary/Treasurer  
Sharon J. McNair  
Harry O. Parsons  
Karen Wilkes

Board Staff Present:

Karen Peterson, Counsel  
Viki A. Windfeldt, Executive Director  
Leslie C. Walsh, Board Coordinator

◆ ◆ ◆ ◆ CONSENT AGENDA ◆ ◆ ◆ ◆

The Consent Agenda contains matters of routine acceptance. The Board Members may approve the consent agenda items as written or, at their discretion, may address individual items for discussion or change.

\*1. Approval of January 19, 2007 Board Meeting Minutes

\*2. Approval of Applications for Certified Public Accountant – Non Appearance

Cortney Arlint	James Bowen	Daniel Daughtery	Ginny Fitzpatrick
Joseph Garrett	Araxie Grant	Cori Knauss	Joseph Larsen
John Lee	Darrell Lingle	Ralph Llewellyn	Spencer Miller
Cullen Parker	David Pitney	David Schiering	Damon Schmidt
Heidi Schuetze	Daniel Smith	Paul Wu	Steven Beinlich
Mark Dicus	Mark Kercher	Raymond Kondler	Michael McLean
Tamara Miller	Thomas O'Neil	Edward Rose	Cynthia Vance

\*3. Approval of Temporary Licensing Permits – Non Appearance

Mary O'Brien	Paul G. German	Dan Lutchansky	Markin Friman
Geoffrey King	Lawrence Smith	John Sizer	Darren Epperson
Jospeh Kenyon	Elisa Potikian	Daniel Touchstone	Michael Facer
C. Shechtman	Gregory McKinnon	K. O'Shaughnessy	Jay Chung
Jonathan Reuben	Thomas Murphy	Ronald Soluri	John Flatowicz
Mark Walker	Patrick Medlock	Dennis Sarna	Richard Angell
Denese Cahill	Duane Metcalf	Patrick Hall	Thomas Jaspers
Michael Bobroff	Michael Gilreath	Richard Rathman	

- \*4. Request for Change of CPA Status  
**Inactive Status:**  
Greg Carlson                      Patricia Lowder      Linzel McBride      Randy Venturacci
  
- Retired Status**  
Ronald Johnson      Roger Kreml              Lynette Vinson
  
- \*5. Approval of Finances  
A. Review of income & expense  
B. Bills paid since last board meeting
  
- \*6. Application for Fictitious Name Use:                      Quick Solutions

The consent agenda and supporting documents were reviewed by the Board. Motion was made, seconded and carried to approve consent items 1-6.

◆ ◆ ◆ ◆ REGULAR AGENDA ◆ ◆ ◆ ◆

Agenda Item 6:      Application for Fictitious Name Use:      Chartered Accountant, Inc.

Motion was made, seconded and carried to deny the Application for Fictitious Name Use by Chartered Accountant, Inc. The Board determined that the term “Chartered” was generally used by Canadian accountants and therefore was misleading to the public.

Agenda Item 7:      Request for Change of CPA Status – Board Determination

- A.      Retired Status – James L. Murphy                      10:00 AM

James Murphy came before the Board to discuss his application for retired status. The Board discussed the requirements for retired status. Motion was made, seconded and carried to deny the request of Mr. Murphy for retired status. A second motion was made, seconded and carried to approve the request of Mr. Murphy for inactive status.

- B.      Reinstatement to Active Status – Shelly Figueredo  
   Christopher Stead

Motion was made, seconded and carried to approve the requests for reinstatement to active status for Shelly Figueredo and Christopher Stead.

Reinstatement to Active Status - J. Glen Stanford

Motion was made, seconded and carried to file formal complaint against J. Glen Sanford based on failure to obtain an annual permit and unlawful practice since 1999

Agenda Item 8:      Grievance Report and Grievance Matters.

- Note: NRS 241.020 requires the Board to list individuals that may have administrative action taken against them in connection with the Board’s disciplinary grievance report. The Board may convene in closed session to consider the character, alleged misconduct, professional competence or physical or mental health for any of the grievances filed with the board.
- A.      Grievance Report

Motion was made, seconded and carried to go into closed session to discuss grievance matters.

#### Agenda Item 8 (Cont).

Upon resumption of the open session, motion was made, seconded and carried in complaint matter N-06-3, to revoke Mary Regan's CPA Certificate 2765. The revocation is based on Ms. Regan's failure to comply with the November 17, 2006 hearing decision provisions.

Motion was made, seconded and carried in complaint matter S-06-19, Mark Vetter to file formal complaint against Mr. Vetter for failure to respond to the Board's request for information relating to a complaint filed with the Board.

Motion was made, seconded and carried to dismiss complaint matter S-06-21 based on lack of cause to proceed.

Motion was made, seconded and carried to dismiss complaint matter N-07-1 based on lack of cause to proceed.

Motion was made, seconded and carried to close non-licensee complaint matter SS-07-1, James Volpe, based on compliance.

#### Agenda Item 9:      PCAOB Report Summary

Note: Pursuant to NRS 241.030 the Board may convene into closed session to consider the content, character, and alleged misconduct as provided within the reports as provided by the PCAOB.

##### A.      Summary Report

Kathy Zeller provided the Board with a summary of the inspection reports provided to the Board from the PCAOB.

#### Agenda Item 10:      Report of Counsel

Legal Counsel, Karen Peterson provided information pertaining to the issue of firm required resident managers as previously discussed. The Board was also advised that the Executive Director had received a request for fiscal impact on a bill draft regarding the processing of illegal immigrant applications for certification.

#### Agenda Item 11:      Report of Executive Director

##### A.      NASBA Focus Questions

Executive Director provided the Board with the NASBA regional focus questions. The Board reviewed the information and provided responses to the questions.

B.      NASBA CPA Licensing Examinations Committee feedback request  
The Board reviewed the information and determined that no response was necessary.

C.      NASBA CPA Mobility Task Force Survey  
The Executive Director provided the Board with the additional Mobility information as provided by NASBA. The Board reviewed the information.

Agenda Item 11 (Cont.)

D. Board Discussion of 150-hour requirement research project  
Executive Director provided the Board with information relating to a proposal to conduct a 150-hour education research project to identify the courses candidates are currently taking to meet Nevada's educational requirement. The Board discussed the issue and determined that due to confidentiality issues the study could not be done.

E. Computer Update: Renewal, Scanning, On-line applications.  
Executive Director advised that Board that 89% of licensees utilized the on-line license renewal system, an increase of 73% from last year. The Executive Director advised the Board that Jay Schmitt began working for the Board on the document scanning project. Efforts are underway through GL Suite and the web developer for on-line examination application.

F. NASBA Executive Director Conference Summary  
Executive Director summarized NASBA's Executive Director's conference. Issues discussed at this year's conference include the copy paste issue; yellow page advertising continues to be a burden for other state boards, identity theft of CPA's credentials, and the mobility concept.

Agenda Item 12: Request Board Approval to waive CPE penalty or Late Fee based on personal hardship

Motion was made, seconded and carried to approve the request of Heidi Coffey for waiver of the \$100 late filing penalty based on reasonable cause. Board member Patrick Thorne opposed the vote.

Motion was made, seconded and carried to deny the request of Thomas Skala for waiver of the \$100 CPE penalty based on lack of probable cause.

Motion was made, seconded and carried to approve the request of Ya-Mei Lin for waiver of the \$100 late filing penalty based on reasonable cause. Board member Harry Parsons opposed the vote.

Motion was made, seconded and carried to approve the request of Courtney Wenleder for waiver of the \$850 CPE Penalty based on reasonable cause.

Agenda Item 13: Request Board Approval to extend examination credit for parts passed for two years.  
A. Jason Davidoff

Motion was made, seconded and carried to approve the request of Jason Davidoff for an extension of time to complete the CPA Examination.

Agenda Item 14: Approval of Applications for Certified Public Accountant –Board Determination  
A. Rick Davis

Motion was made, seconded and carried to deny the application of Rick Davis for CPA Certification based on his experience not meeting Nevada's requirements.

Agenda Item 14 (Cont.):

B. Diana Kangas

Motion was made, seconded and carried to deny the application of Diana Kangas for CPA Certification based on her experience not meeting Nevada's requirements.

Agenda Item 15: Approval and Discussion of Board policies:

A. Board Member Travel Expense Reimbursement

This item was not discussed and was deferred until the April 20, 2007 Board meeting.

B. Board Finance Policy

This item was not discussed and was deferred until the April 20, 2007 Board meeting.

Agenda Item 16: Approval of Practice Enhancement Coordinator Employment Contract

Motion was made, seconded and carried to approve the Practice Enhancement Coordinator Employment Contract for the 2007 calendar year.

Agenda Item 17: Request Approval of Formal Complaint for Non-Payment of 2007 License Renewal Fee and Non-Compliance of the 2006 CPE requirement:

Katherine Allanson	Richard Jackson	James Melby	Deanna Moss
Louis Musso	James Nicholson	Carlos Soler	

Agenda Item 18: Report of President

No items were discussed under this agenda item.

Agenda Item 19: Public Comment **11:30 AM**

The Nevada State Board of Accountancy presented J. Todd Russell with a plaque in recognition for his service as the Boards legal counsel for the past 30 years.

Agenda Item 20: Next Board Meeting: April 20, 2007 Las Vegas