

NEVADA STATE BOARD OF ACCOUNTANCY

Minutes

April 20, 2007

An open meeting of the Nevada State Board of Accountancy was called to order at 10:00 A.M. by President, Kathy Zeller, on Friday, April 20, 2007 via Conference Call initiated at 1325 Airmotive Way, Suite 220, Reno NV 89502.

Board Members Present:

Kathy L. Zeller, President
Bonnie M. Houldsworth
Patrick M. Thorne

Charles A. Morrison, Secretary/Treasurer
Sharon J. McNair
Harry O. Parsons
Karen Wilkes

Board Staff Present:

Karen Peterson, Counsel
Viki A. Windfeldt, Executive Director
Leslie C. Walsh, Board Coordinator

◆ ◆ ◆ ◆ CONSENT AGENDA ◆ ◆ ◆ ◆

The Consent Agenda contains matters of routine acceptance. The Board Members may approve the consent agenda items as written or, at their discretion, may address individual items for discussion or change.

- *1. Approval of March 23, 2007 Board Meeting Minutes
- *2. Approval of Applications for Certified Public Accountant – Non Appearance
Richard Douglas Benita Ebel Shane Gillen Steven Masterson
Todd Sorenson Janice Nyberg Joe Saucedo Ryan Comstock
David Hyman
- *3. Approval of Temporary Licensing Permits – Non Appearance
David James Stephen Hook Rudolph Baron Sonia Eckley
Gary Kolkhorst Philip Smith Neil Levine Paul Regan
Richard Avellone Sherry Radmore Karen Campbell Kenneth Filipponi
Mike Thielman Michael Cole John Kesich M. Schmidtchen
- *4. Request for Change of CPA Status
This Item was removed from the agenda
- *5. Approval of Finances
- *6. Approval of CPA Examination Scores for January/February 2007 Window
- *7. Approval of Board Member and Staff attendance at the NASBA Regional Conference in Colorado Springs CO.

Consent Agenda (Cont.)

The consent agenda and supporting documents were reviewed by the Board. Motion was made, seconded and carried to approve consent items 1-7, with the removal of item 4.

◆ ◆ ◆ ◆ REGULAR AGENDA ◆ ◆ ◆ ◆

Agenda Item 8: Grievance Report and Grievance Matters.

Note: NRS 241.020 requires the Board to list individuals that may have administrative action taken against them in connection with the Board's disciplinary grievance report. The Board may convene in closed session to consider the character, alleged misconduct, professional competence or physical or mental health for any of the grievances filed with the board.

A. Grievance Report

Motion was made, seconded and carried to close non-licensee grievance matter Jeanne Hocrath based on compliance.

Agenda Item 9: PCAOB Report Summary

Note: Pursuant to NRS 241.030 the Board may convene into closed session to consider the content, character, and alleged misconduct as provided within the reports as provided by the PCAOB.

A. Summary Report

Kathy Zeller provided the Board with a summary of the inspection reports provided to the Board from the PCAOB.

Agenda Item 10: Report of Counsel

Legal Counsel, Karen Peterson advised the Board of legislative activity. Specifically SB 362 proposed language that would allow the Commission on Common-Interest Communities to waive the qualifications necessary for a person to audit or review an association. The Bill died in committee. SB 436 is being monitored as well.

Agenda Item 11: Report of Executive Director

A. Board discussion of current scanning project with record retention of original documents after scanning has occurred.

Executive Director summarized the document scanning project and advised the Board of Micro Imaging as a secondary backup of the current files being scanned. The Board discussed the project and advised staff to request a proposal.

B. Board discussion of peer review requirements for an out of state CPA. Executive Director discussed the peer review requirements that will become effective in 2008. The issue has been raised whether an out of state CPA, licensed in Nevada is required to undergo peer review when their home state does not require it. The Board discussed the issue and determined that the out of state CPA would be subject to Nevada's Peer Review requirements.

Agenda Item 11 (Cont.)

C. Board discussion of Firm Name use.

Executive Director provided the Board with information concerning RSM McGladrey. The Board discussed the issue and determined that this firm is not operating as a public accounting firm but as a tax and bookkeeping firm.

D. Board discussion of Director-At-Large nomination.

Executive Director advised the Board that the deadline for NASBA Director-At-Large nominations is May 15, 2007. The Board directed staff to respond with a letter of support for Gaylen Hansen as Director at Large.

E. Board request for staff attendance at GL Suite User conference

Executive Director advised the Board of a new conference being held by the software vendor GL Suite. The conference will provide staff with working knowledge of the software currently being used by the Board. Motion was made, seconded and carried to approve staff attendance at the GL Suite user conference.

Agenda Item 12: Request Board Approval to waive CPE penalty or Late Fee based on personal hardship: Sherry Johnson

Motion was made, seconded and carried to approve the request of Sherry Johnson for waiver of the CPE penalty based on personal hardship and reasonable cause.

Agenda Item 13: Approval and Discussion of Board policies:

A. Board Member Travel Expense Reimbursement

Motion was made, seconded and carried approve the travel expense reimbursement policy as amended.

B. Board Finance Policy

Board discussed the proposed Board Finance Policy. Recommendations to amend portions of the policy were made. The final draft of the policy will be voted on at the next Board meeting.

Agenda Item 14: Approval of Accounting 725 Mergers & Acquisitions towards the Financial Accounting Educational Requirement.

The Board reviewed the information provided regarding the course description of Accounting 725 Mergers & Acquisitions. Based on the course description, motion was made, seconded and carried to approve Accounting 725 toward the required financial accounting educational requirement.

Agenda Item 15: Request Approval to extend examination credit for parts passed for one year based on personal hardship:

A. Kaitlynn Huynh

The Board reviewed the information from Kaitlynn Huynh concerning her request for additional time to pass the exam. Based on the information provided, motion was made, seconded and carried to approve the request of Ms. Huynh.

Agenda Item 16: Approval of Fictitious Name Use: Complete Accounting Inc.

This item was removed from the agenda.

Agenda Item 17: Report of President

Board member Harry Parsons summarized the AICPA peer review exposure draft. Some of the proposed changes might affect Nevada's peer review language and requirements. The Board will want to monitor these changes if passed.

Agenda Item 18: Public Comment **11:30 AM**

Agenda Item 19: Next Board Meeting: May 18, 2007 Las Vegas