

NEVADA STATE BOARD OF ACCOUNTANCY

Minutes

September 19, 2018

An open meeting of the Nevada State Board of Accountancy was called to order at 8:15 A.M. by President, Brian Wallace, September 19, 2018 at the offices of Grant Thornton LLP, 100 W. Liberty Street, Suite 770, Reno, Nevada.

Board Members Present:

Brian Wallace, President
Steven Brockovich
Nicola Neilon

Candace Johnson, Secretary/Treasurer
Michael E. Davis
Kerry Eaton
L. Ralph Piercy

Board Staff Present:

Karen Peterson, Counsel
Viki A. Windfeldt, Executive Director
Leslie C. Walsh, Deputy Director

- A. Call to Order, Roll Call and Establish a Quorum
- B. **Public Comment Section:** In accordance with NRS 241.020 Public Comment will be taken prior to the beginning of the meeting.
Note: No one was present for this section of the public comment agenda item.

◆ ◆ ◆ ◆ CONSENT AGENDA ◆ ◆ ◆ ◆

The Consent Agenda contains matters of routine acceptance. The Board Members may approve the consent agenda items as written or, at their discretion, may address individual items for discussion or change.

- *1. Approval of Board Meeting Minutes (*For Possible Action*)
- A. July 18, 2018 – Board Meeting Minutes
- B. September 11, 2018 – Legislative Committee Minutes
- *2. Approval of Applications for Certified Public Accountant – Non-Appearance (*For Possible Action*):
- | | | | |
|-----------------|------------------|---------------|------------------|
| Robert Abrams | Dominick Austria | Colleen Baer | Shele Bannon |
| Jordan Batton | Chase Bush | John Carrico | Kelsey Castaneda |
| Jordan Castro | Lauren Curtis | George Deeble | Onkar Dhillon |
| Kelsea Duffrin | Marisela Galvan | Eric Hastings | Shaun Johnson |
| Lequida Joseph | Spencer Karr | Seth Krieser | Xuemei Lin |
| Timothy Mallon | Chase Marquardt | Todd Monterso | John Rader |
| Lisa Recanzone | Luke Tanaka | Chloe Taylor | John Tira Jr |
| David Wrobbel | Lisha Yang | Zhizhong Zhou | Donald Zucker |
| Jessica Zygmunt | | | |

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- *3. Approval of Change to License Status (*For Possible Action*):
Inactive Status: Scott Seegmiller
Retired Status: Ronald Durkin Michael Gillmore Glen Hamakawa
 Patricia Leibovici Steven Levey
- *4. Approval of Finances (*For Possible Action*)
 - A. Monthly Income & Expense
 - B. Proposed Budget FY 18/19
 - C. Board Annual Reserve Review
- *5. Board Approval of Fictitious Name Use: (*For Possible Action*)
 - A. Sierra CPA Firm
 - B. The Accountant
- *6. Board Approval of Attendance at the NASBA Annual Conference October 28th – October 31st, Scottsdale, Arizona
- *7. No items scheduled for this agenda item

The consent agenda and supporting documents were reviewed by the Board. Motion was made, seconded and carried to approve the consent agenda items. Board Members abstained from voting on the applications for CPA Certification for the following: Ralph Piercy for Chase Bush, Michael Davis for Eric Hastings, and Brian Wallace for Lisa Recanzone.

◆ ◆ ◆ ◆ REGULAR AGENDA ◆ ◆ ◆ ◆

Agenda Item 8: Grievance Report and Grievance Matters (*For Possible Action*)

Note: NRS 241.020 requires the Board to list individuals that may have administrative action taken against them in connection with the Board's disciplinary grievance report. The Board may convene in closed session to consider the character, alleged misconduct, professional competence or physical or mental health for any of the grievances filed with or disciplinary action considered by the board.

A. Review of Grievance Report (*For Possible Action*)

Motion was made, seconded and carried to close complaint matter I2018.011 based on complainant withdrawal and resolution of the complaint.

Motion was made, seconded and carried to close complaint matter I2018.012 based on investigator recommendation to close based on compliance.

Motion was made, seconded and carried to close the following firm complaint matters based on compliance and assurances provided:

- F2018.001
- F2018.002
- F2018.003
- F2018.004
- F2018.005

Agenda Item 8 Continued

Enforcement Committee Board Member Candace Johnson abstained from voting on the above motions.

B. Full Board Disciplinary Hearing (*For Possible Action*):

Peter Magee, CPA : **Appearance 10:00 AM**

This matter was continued to the November 2018 Board Meeting

Agenda Item 9: Report of Legal Counsel (*For Possible Action*)

No information was provided under this agenda item.

Agenda Item 10: Report of Executive Director (*For Possible Action*):

A. Board Update & Response to the GFO/EBAC Phase II Audit
Executive Director provided the Board with the Board's response to the GFO/EBAC Phase II Audit. The Board was advised that a response to the Phase I portion of the Audit will be submitted by the October 30, 2018 deadline.

B. NASBA Regional Director Focus Questions
The Board reviewed the Focus Questions and provided their responses for submission to NASBA.

C. Federal Legislation Filed to Protect State Licensing Boards
Executive Director provided the Board with information regarding Federal Legislation that was filed to protect State licensing Boards. The bill was filed by Congressman Mike Conaway, past Chair of NASBA and the Texas Board of Accountancy.

D. Request for investigators to attend NASBA Legal Counsel Conference.
Executive Director provided an update in connection with the Board's previous request to have one investigator attend the NASBA Legal Counsel Conference. A request has been made that both investigators be able to attend this conference annually. Motion was made, seconded and carried to approve attendance by both investigators to the annual conference.

E. AICPA Continuous CPA Examination Testing January 2020
Executive Director provided an update to the Board in connection with the quarterly CPA Examination update calls. It was noted that the concept of continuous testing will begin in January 2020. The Boards regulation NAC 628.040(2) already allows for continuous testing and will not need to be amended to allow candidates to sit more than once in a window, based on this new change effective 2020.

F. Legislative Committee Meeting Update
Executive Director provided the Board with an update in connection with the Legislative Committee Meeting that was held on September 11, 2018.

G. Charter School Questionnaire
Executive Director provided information that the Board and the Society are working together on addressing the new questionnaire that is required for auditors that perform charter school audits.

Agenda Item 11: Board Approval of 2019 Board Meeting Schedule
(For Possible Action)

Motion was made, seconded and carried to approve the 2019 Board Meeting Schedule as follows:

January 16, 2019	Las Vegas	March 20, 2019	Reno
May 15, 2019	Las Vegas	July 17, 2019	Reno
September 18, 2019	Las Vegas	November 13, 2019	Reno

Agenda Item 12: Board Review & Approval of Application of Certified Public Accountant (For Possible Action)

A. Lowell Black

The Board reviewed the information provided in connection with Mr. Black's application for re-certification. The Board requested additional information from Mr. Black and will defer the consideration of the application for Certified Public Accountant to the November Board meeting.

B. Diane Pelletier

The Board reviewed the information provided in connection with Ms. Pelletier's application for certification. Based on the information provided motion was made, seconded and carried to approve the application for Certified Public Accountant.

Agenda Item 13: Board Approval of Signers for Board Bank Accounts
(For Possible Action)

Executive Director provided information regarding the fraudulent banking activity that affected the Board's bank accounts. Based on the issues that occurred the Board felt it was in their best interest to move their banking business to First Independent Bank.

The Board discussed the signers on the Board's Bank Accounts. Motion was made, seconded and carried to approve the following individuals as signers for the Board's accounts:

- Nicola Neilon, CPA
- Brian Wallace, CPA
- Viki Windfeldt, Executive Director

It was noted that the Board's signers will be amended next year when new Board Members are appointed by the Governor.

Agenda Item 14: President's Report (For Possible Action)

President Brian Wallace presented a plaque to retiring Board Member Steven Brockovich, in recognition for his outstanding service to the Board over the past three years. The Board appreciates all of Mr. Brockovich's time and commitment to the regulation of the profession.

Agenda Item 15: Next Board Meeting: November 27, 2018 Reno, NV

C. **Public Comment Section:** In accordance with NRS 241.020 Public Comment will be taken prior to the adjournment of the meeting.

Anna Durst from the Nevada Society of CPAs, indicated that invitations had been mailed out for the recognition dinners which is a joint effort between the Nevada Society of CPAs and the State Board

D. Adjournment