

NEVADA STATE BOARD OF ACCOUNTANCY
Minutes
November 8, 2023

Subject to the approval and correction of the Board at its next meeting

MISSION STATEMENT

The mission of the Nevada State Board of Accountancy is to protect the welfare of the citizens of the State of Nevada by assuring the competency of persons licensed as Certified Public Accountants (CPAs) and compliance with professional standards by the registered CPA firms.

An open meeting of the Nevada State Board of Accountancy was called to order at 9:00 AM by President, Rachael Thomsen, November 8, 2023 at the Nevada Society of CPAs, 5422 Longley Lane, Suite A, Reno NV 89502.

Board Members Present:

Rachael Thomsen, President	Nikki Etherington, Secretary/Treasurer	
Rick Arpin	Kerry Eaton	Charles Russell
Jannet Vreeland	Ryan Whitman	

Board Staff Present:

Karen Peterson, Counsel
Viki A. Windfeldt, Executive Director
Leslie C. Walsh, Deputy Director

- A. Call to Order, Roll Call and Establish a Quorum
- B. **Public Comment Section:** In accordance with NRS 241.020 Public Comment will be taken prior to the beginning of the meeting.
Note: No one was present for this section of the public comment agenda item.

◆ ◆ ◆ ◆ CONSENT AGENDA ◆ ◆ ◆ ◆

The Consent Agenda contains matters of routine acceptance. The Board Members may approve the consent agenda items as written or, at their discretion, may address individual items for discussion or change.

- *1. Approval of September 20, 2023 Board Meeting Minutes (*For Possible Action*)
- *2. Ratification of Applications for Certified Public Accountant (*For Possible Action*):
- | | | | |
|-------------------|-------------------|-------------------|------------------|
| Samuel Adams | Timothy Apostolou | Brett Baker | Matthew Biehl |
| Maria Braun Kafle | Francesco Comes | Phillip Daniels | Mark Del Rosario |
| Ronald Ellis | Landon Empey | Melissa Fish | Logan Gearling |
| Logan Greenhalgh | Richard Guiry | Kaleigh Hill | Eden Kelley |
| Adelane Lawson | Mengyu Li | Karli Murakami | Moises Ramirez |
| Tarlochan Sahiwal | Zoe Scheve | Raymond So | Sana Tahir |
| Melissa Thrower | Pauline White | Michaela Woodford | Aaron Young |
| Danijel Zekanovic | Steven Cassidy | | |

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- *3. Approval of Change to License Status *(For Possible Action)*:
Retired Status: Jason Scutt Elizabeth O'Brien
- *4. Review and Approval of Finances *(For Possible Action)*
 - A. Monthly Income & Expense in compliance with NRS 622.234
- *5. Board Approval of CPA Exam Scores: August & September 2023
(For Possible Action)
- *6. Board Approval of Fictitious Firm Name *(For Possible Action)*
 - A. 2A Accountancy Professional Corp
 - B. Sheq CPA and Consultant, LLC
 - C. Buds CFO Limited dba Buds CFO
 - D. CHC Accounting Inc.
- *7. Nothing scheduled for this agenda item.

The consent agenda and supporting documents were reviewed by the Board. Motion was made, seconded and carried to approve the consent agenda items with the exception of Agenda Item 4. Board members abstained from voting on Applications for Certification as follows: Nikki Etherington for Samuel Adams, Kaleigh Hill, Pauline White; Charles Russell for Timothy Apostolou, Maria Braun Kafle, Danijel Zekanovic; Rachael Thomsen for Moises Ramirez, Melissa Thrower, Michaela Woodford; and Rick Arpin for Aaron Young.

◆ ◆ ◆ ◆ REGULAR AGENDA ◆ ◆ ◆ ◆

- Agenda Item 4: Review and Approval of Finances *(For Possible Action)*
A. Monthly Income & Expense in compliance with NRS 622.234

Motion was made, seconded and carried to approve the Boards monthly finances. The Board also approved amendment to the Boards FY 23/24 budget to the Community Outreach category based on new invoices received that required the adjustment.

- Agenda Item 8: Grievance Report and Grievance Matters *(For Possible Action)*

Note: NRS 241.020 requires the Board to list individuals that may have administrative action taken against them in connection with the Board's disciplinary grievance report. The Board may convene in closed session to consider the character, alleged misconduct, professional competence or physical or mental health for any of the grievances filed with or disciplinary action considered by the board.

- A. Review of Grievance Report *(For Possible Action)*

Motion was made, seconded and carried to close complaint matter I2023.002 based on resolution of the matter and complainant withdrawal of the complaint.

Motion was made, seconded and carried to close complaint matter I2023.012 based on lack of jurisdiction and the matter considered to be a fee dispute.

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Agenda Item 8 Continued

Motion was made, seconded and carried to close the following compliant matters:

- I2023.007 based on lack of cause
- I2023.008 based on lack of cause
- I2023.011 based on lack of cause

Motion was made, seconded and carried to close complaint matter F2023.006 based on assurances provided by the firm.

Board Member Rick Arpin abstained from voting on all matters under Agenda Item 8 based on his position with the Enforcement Committee.

Agenda Item 9: Report of Legal Counsel (*For Possible Action*)

Nothing discussed under this agenda item.

Agenda Item 10: Report of Executive Director (*For Possible Action*):

Administrative Items:

A. Review of monthly Board statistics

Executive Director provided the Board with a report of the monthly Board office administrative detail statistics since the last Board meeting.

B. Nevada State required reporting - monitoring update

Executive Director provided the Board with an updated report for the State of Nevada required reporting.

Miscellaneous Items:

C. NASBA Annual Conference Follow Up

Executive Director provided the Board with an update following the NASBA Annual Conference. Board members that attended also provided conference feedback.

D. B&I Office of Nevada Boards & Commissions Update

Executive Director provided the Board with updated information regarding the proposed structure and oversight duties of the State Department of Business & Industry for the New Office of Board's & Commissions.

E. GL Solutions website project update

Executive Director provided the Board with an update regarding the status of the website and software development. The summary included a summary of the changes required based on new regulations and statutes, as well as the new Uniform CPA Exam changes. The projected go live date for the system will be March 1, 2024.

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Agenda Item 10 Continued

F. Board budget forecast FYs 24-26

Executive Director provided the Board with the requested two-year financial budget forecast. The Board was also provided with the historical fees charged by the Board and the authorized amounts based on NAC 628.013. The Board reviewed the projected information and determined that additional consideration and changes should be made. The Board directed staff to make the necessary changes and bring the matter back at their next meeting.

G. Review and determination of firm ownership information

Executive Director provided the Board with information the Board received from a Nevada registered firm in connection with ownership changes. The Board was informed that the ownership structure may not be in compliance with NRS 628.325 that requires the firm be owned by a natural person. Recommendation was made to conduct further research on this issue and provide updated information at the next Board meeting.

H. NASBA UAA Exposure Draft

Executive Director provided the Board with the NASBA UAA Exposure Draft that was released during the annual conference. The Board was informed that the language updates the required documents that a firm must provide during the peer review process. The Board was also informed that the current regulations have been amended to include this language.

Agenda Item 11: Board request for educational review of courses toward the business course requirements *(For Possible Action)*

A. Parker Cole **Appearance 10:00 AM**

Mr. Cole came before the Board to request Board consideration to accept certain courses toward the business requirement. Motion was made, seconded and carried to approve the requested courses with the exception of one course.

Agenda Item 12: Board review and approval of FY 2023 Financial Statements provided by auditors Casey Neilon, Inc. *(For Possible Action)*

Appearance 9:30 AM

Auditor Suzanne Olsen, CPA of Casey Neilon, Inc., came before the Board to provide a summary of the Board's Fiscal Year 22/23 Financial Statements. The Board reviewed the draft financials and asked a variety of questions. Motion was made, seconded and carried to approve the financial statements with the recommended amendments. The Board directed Board Members Rachael Thomsen and Nikki Etherington to conduct the final review prior to submission to the Legislative Counsel Bureau.

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Agenda Item 13: Board approval of 2023 Peer Review Program Report
(For Possible Action)

The Board was provided with the 2023 Peer Review Program Report. The Board was reminded that the program was changed to monitor peer review by the firms rather than individuals. Motion was made, seconded and carried to approve the report as provided.

Agenda item 14: President's Report (For Possible Action)

Nothing was discussed under this agenda item.

Agenda Item 15: Next Board Meeting: January 17, 2024 Las Vegas, Nevada

◆ ◆ ◆ ◆ PUBLIC HEARING - 11:00 AM ◆ ◆ ◆ ◆
Teleconference Information
(877) 873-8018
2972156#

Agenda Item 16: **Proposed Regulation Amendment Public Hearing LCB File No. R034-23** – The purpose of the hearing is to solicit comments from interested persons on the following general topics that may be addressed in the proposed regulations. (For Possible Action)

- A. An Amendment of Nevada Administrative Code Chapter 628 revising the definition of practice privilege to include firms; amends the examination conditional credit timeline; amends the work experience required for a certificate of certified public accountant; waives the examination application fees for military, spouses of military and veterans; removes references to public accountants to firm affiliations; amends practice monitoring documents required to include additional information, various clean up to language in connection with practice monitoring administration.

The Board of Accountancy conducted a public hearing to consider the proposed regulations to Nevada Administrative Code (NAC) Chapter 628.

The Board reviewed the draft language from the Legislative Counsel Bureau (LCB). Legal Counsel Karen Peterson provided recommended additional amendments for submission to LCB.

Heidi Schunke, CPA attended the public hearing, however, did not provide any comments in connection with the proposed language. The Board did not receive any written comment.

Motion was made, seconded and carried to approve the proposed language with the additional recommended changes.

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C. **Public Comment Section:** In accordance with NRS 241.020 Public Comment will be taken prior to the adjournment of the meeting.

Anna Durst, CEO Nevada Society of CPAs informed the Board that we should anticipate seeing more firm peer review extensions based on fewer peer reviewers providing peer review services.

D. Adjournment

DRAFT